

**BOROUGH OF MIDDLESEX  
REGULAR MEETING MINUTES  
MAY 12, 2015**

**MAYOR'S STATEMENT:** Under the provisions of N.J.S.A. 10:4-6 et seq., notice of the time and place of this meeting was given by way of the Annual Meeting Notice of January 2, 2015 and was forwarded to the Star Ledger, Courier News and Home News, and posted at Borough Hall.

**SALUTE TO THE FLAG**

**ROLL CALL**

Mayor	Ronald Dobies
Council President	Sean Kaplan
	Kevin Dotey
	Stephen Greco
	John Madden
	Bob Schueler
	Jack Mikołajczyk
Attorney:	Jerome Solomon

Mayor Dobies stated that two items will be included on the Meeting tonight which include accepting the resignation of Probationary Patrolman Emmanuel Malasig and authorizing the Mayor and Borough Clerk to execute the Pool Upgrade Project Completion Agreement and the Administrator Position into Executive Session.

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**PROCLAMATIONS**

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**APPOINTMENTS-NONE**

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**PRESENTATIONS**

Sydney Kukoda, a Middlesex High School Senior who just received her Girl Scout Gold Award last weekend gave a presentation on "Flooding in Middlesex" to the Mayor and Council. Ms. Kukoda referenced the last floods that affected the Borough and stressed the importance of thinking about flooding before disaster strikes. She also provided the borough with the brochure that she created on "Flooding in Middlesex" which included important contact information in the event of a flood. Copies of these brochures are available at Borough Hall.

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**PUBLIC HEARING-NONE**

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**NEW BUSINESS**

The Borough Clerk read Ordinance No. 1875-15 by title for introduction.

**BOROUGH OF MIDDLESEX**

**ORDINANCE NO. 1875-15**

**AN ORDINANCE FIXING AND DETERMINING THE SALARY RANGE OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF MIDDLESEX**

<b>TITLE</b>	<b>SALARY BASE</b>	<b>RANGE TO</b>
<b>Full Time Employees</b>		
Chief of Police	130,670	160,000
Borough Administrator	95,000	125,000
Borough Clerk	70,000	85,000
Deputy Borough Clerk	47,000	57,000
Tax Collector/Purchasing Agent	64,000	75,000
DPW Superintendent	90,000	115,000
DPW Assistant Superintendent	80,000	95,000
Director - Office on Aging	50,000	65,000
Treasurer	48,000	60,000
IT Supervisor	75,000	90,000
Recreation Director	59,000	68,000
Court Administrator	58,000	68,000
<b>Part Time Employees</b>		
Assistant Recreation Director	11,000	14,000
Recreation Commission Secretary	1,100	1,300
Tax Assessor	14,000	28,000
CFO	25,000	40,000
Code Enforcer/Zoning Official	25,000	32,000
Construction Official	32,000	38,000
Electrical Sub-Code Official	11,500	15,000
Building Sub-Code Official	22,000	28,000
Resale Certificate Inspector	5,000	7,500

Plumbing Sub-Code Official	10,000	15,000
Fire Sub-Code Official	10,000	15,000
Planning/Zoning Clerk (per meeting)	175	185
Board Health Secretary	4,750	5,000
Shade Tree Secretary	2,350	2,650
Juvenile Conference Committee Secretary	1,950	2,400
Municipal Magistrate	33,000	38,000
Prosecutor	24,399	27,000
Deputy Registrar	2,750	3,200
Alternate Registrar	250	250
Swim Pool Secretary	7,500	10,000

<b>Hourly Employees</b>	<b>Per Hour</b>	<b>Per Hour</b>
Administrative Clerk	12.00	16.00
Construction Clerk	12.00	16.00
Court Clerk	15.00	18.00
DPW Laborer	12.00	16.00
Meals on Wheels Driver	12.00	16.00
Medical Transportation Driver	12.00	16.00
Senior Transportation Driver	12.00	16.00
Pre-School Program Coordinator	12.00	16.00
Pre-School Program Instructor	10.00	14.00
Playground Coordinator (Seasonal)	12.00	16.00
Playground Site Supervisor (Seasonal)	10.00	14.00
Playground Counselor (Seasonal)	7.25	12.00
Police Matrons	15.00	20.00
Crossing Guards	13.50	16.00

## **SECTION 2**

Rates of Compensation established above shall serve as a guide in employment and subsequent changes in rate of employees hired after passage of this ordinance.

## **SECTION 3**

All ordinances or parts of ordinances inconsistent with the provisions of this ordinance are and the same are hereby repealed.

## **SECTION 4**

This Ordinance shall take effect upon its final passage, approval and publication according to law.

Councilman Greco made a motion for introduction seconded by Councilman Dotey and carried by the following roll call vote: Ayes: Dotey, Greco, Kaplan, Madden, Mikolajczyk and Schueler. No: None. Abstain: None.

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### **ADOPTION OF MINUTES**

Councilman Greco moved to approve the April 28, 2015 Regular Meeting Minutes and Executive Session Meeting Minutes seconded by Councilman Dotey and carried by a unanimous vote of Council.

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### **REPORTS – STANDING COMMITTEES:**

1. Finance/Taxation/Real Estate/Construction Official/Insurance – Nothing to discuss
2. Recreation/Recreation Fields/Water & Light
  - A. Councilman Greco stated that last week the children did a great job with Elks Youth Week. And also thanked Sydney Kukoda for the great job on the presentation she did tonight “Flooding in Middlesex.”
  - B. Councilman Greco noted that Movie Night is scheduled for July 10<sup>th</sup> at Mountain View Park.
  - C. Councilman Greco indicated that the decks were poured at the pool and the landscaping is coming in. The target date to open the pool is Memorial Day.
3. Fire/OEM/Board of Health/Rescue Squad/Flood – Nothing to discuss
4. Public Works/Parks/Sanitation/Recycling
  - A. Field cutting is in full swing as well as clean up around all the Borough’s buildings and the Borough’s properties including the baseball fields, the parks, and the pocket parks. This is over 35 areas.
  - B. Adding electrical service at Victor Crowell Park.
  - C. Filling in potholes on Baekeland Avenue with 20 tons of hot black top and two dump truck loads of millings to make it more driveable.
  - D. Made manhole repairs on Hazelwood Avenue and sinkhole repair on 3<sup>rd</sup> St. These streets will be hot black topped this week. Other road repairs are also ongoing on Shepherd and Beechwood Avenues. Street sweeping is also continuing throughout the Borough.
  - E. Planning going forward for prep of town for Memorial Day.

5. Police/Legal/Code Enforcement/Construction/Municipal Court – Nothing to discuss
6. Administration/Department of Senior Services/Legislation/Licensing
  - A. Councilman Mikolajczyk mentioned that the MEA will be having a negotiation meeting on June 2, 2015. The education professionals of the year were announced and the following teachers received this honor: Middlesex High School – Mr. Wallace Dow III, Von E. Mauger Middle School – Mrs. Leslie Wise (Lower) & Mr. Andrew St. Claire (Upper), Hazelwood School – Ms. Allison Severage, Watchung School – Mrs. Leslie Kauffman and Parker School – Mrs. Dawn Skellington.
  - B. Councilman Mikolajczyk stated that there will be a HUD Meeting on Monday, May 18<sup>th</sup> to discuss evaluating HUD projects.

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## REPORTS

### Mayor

1. Mayor Dobies reported that the fireworks have been scheduled for Saturday, July 18<sup>th</sup> at Mountain View Park.
2. Mayor Dobies indicated that the DARE Program will no longer be in existence in New Jersey and that he was sorry to see it go.
3. Staff Movements – Mayor Dobies asked that the staffing that was added and approved in the 2015 budget be added to the next meeting. Council members were not in agreement in moving two part-time clerical positions back to fulltime not add a part-time clerical person in the DPW. The Mayor requested that the council put a resolution on the record. Councilman Schueler made a motion not to move the part time positions to full time positions nor add a part-time clerical person in the DPW seconded by Councilman Kaplan and carried by a unanimous vote of council.

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The Borough Clerk read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

### **Consent Agenda 2014(H)**

**WHEREAS**, the Mayor and Council of the Borough of Middlesex has reviewed the Consent Agenda consisting of various proposed resolutions; and

**WHEREAS**, the Mayor and Council of the Borough of Middlesex wishes to remove Resolution #128-15, Resolution #129-15 and Resolution #135-15 from this Consent Agenda.

**NOW THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Middlesex, County of Middlesex, State of New Jersey that the following resolutions on the Consent Agenda are hereby approved and adopted.

Resolution #127-15  
Resolution #130-15 – Resolution #134-15

Councilman Greco made a motion for approval seconded by Councilman Madden and carried by the following roll call vote: Ayes: Dotey, Greco, Kaplan, Madden, Mikolajczyk and Schueler. No: None. Abstain: None.

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

**Resolution #127-15**

**WHEREAS**, Ricciplanning provided a proposal dated April 23, 2015 in the amount of \$8,500 (flat fee) to begin the preparation of a housing and fair share plan to be sent to the Court; and

**WHEREAS**, Ricciplanning will review and update the borough's previous vacant land adjustment as the basis for lowering the third round housing projection designed to be consistent with previous round rules as recommended by the Court and ultimately the number of required affordable housing units; and

**WHEREAS**, this proposal will include all necessary steps for the Planning Board to adopt and the Governing Body to endorse the plan and to submit the plan to the Court; and

**WHEREAS**, the proposed fee does not include any further compliance requirements of the Court or other entity after submitting this document to the Court.

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex, County of Middlesex and State of New Jersey that:

1. The governing body hereby approves the proposal from Ricciplanning in the amount of \$8,500 to begin the preparation of a housing and fair share plan to be sent to the Court.
2. This resolution shall take effect immediately.

The Treasurer hereby certifies that funds in the amount of \$3,500 are available in Account No. 01-2010-35-4702-101 (\$5,000 was previously approved by Resolution #94-15 on March 24, 2015)

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

**Resolution #130-15**

**WHEREAS**, the 2014 Capital Budget appropriated funds for the purchase of new lawn mowers for the Parks Department,

**NOW THEREFORE BE IT RESOLVED**, that the unused balance be re-appropriated and used for the purchase and installation of Aluminum Stairs, Platform and Handrails for the back door at the Bound Brook Rd Pump Station. The project is to be awarded to USA Bluebook.

**NOW FURTHER BE IT RESOLVED** that the Treasurer hereby certifies that the funds in the amount of \$4,821.97 are available in Account No. 04-1855-00-1855-78.

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

**Resolution #131-15**

**WHEREAS**, the 2013 Capital Budget appropriated funds for the purchase of new fire trucks,

**NOW THEREFORE BE IT RESOLVED**, that the unused balance be re-appropriated and used for the purchase and installation of radios, generator, mobile repeaters, Engine 21 mounts, Engine 23 pump for the fire department and radios for OEM.

**NOW FURTHER BE IT RESOLVED** that the Treasurer hereby certifies that the funds in the amount of \$178,000.00 are available in Account No. 04-1832-00-1832-74.

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

**Resolution #132-15**

**RESOLUTION AUTHORIZING MRESC CO-OP PURCHASE OF SAMSUNG MONITORS FOR THE POLICE DEPARTMENT**

**WHEREAS**, the Governing Body of the Borough of Middlesex wishes to purchase Samsung Monitors for the Police Department to replace two broken and add two to the new CAD system from an authorized vendor under the Middlesex Regional Educational Services Commission; and

**WHEREAS**, the purchase of goods and services by local contracting units is authorized by the Local Contracts Law, 40A:11-12; and

**WHEREAS**, CDW Government LLC is under MRESC Contract No. 65MCESCCPS for the year 2015; and

**WHEREAS**, the cost for the purchase of a Samsung Monitors is \$3,041.92; and

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Borough Council that the purchase of Samsung Monitors is ordered under MRESC Contract No. 65MCESCCPS be and is hereby approved.

The Treasurer hereby certifies that the funds in the amount \$3,041.92 is available in Account No. 04-1855-00-1855-71.

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

**Resolution #133-15**

**RESOLUTION AUTHORIZING MRESC CO-OP PURCHASE OF (50) TREND MICRO USER LICENSE FOR ANTI-VIRUS FOR BOROUGH AND POLICE DEPARTMENT**

**WHEREAS**, the Governing Body of the Borough of Middlesex wishes to purchase (50) Trend Micro User License for Anti-Virus for the Borough and Police Department from an authorized vendor under the Middlesex Regional Educational Services Commission; and

**WHEREAS**, the purchase of goods and services by local contracting units is authorized by the Local Contracts Law, 40A:11-12; and

**WHEREAS**, CDW Government LLC is under MRESC Contract No. 65MCESCCPS for the year 2015; and

**WHEREAS**, the cost for the purchase of the anti-virus license is \$976.50; and

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Borough Council that the purchase of the anti-virus license is ordered under MRESC Contract No. 65MCESCCPS be and is hereby approved.

The Treasurer hereby certifies that the funds in the amount \$976.50 is available in Account No. 01-2010-20-1401-062.

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

**Resolution #134-15**

The governing body hereby hires Joseph Anthony Galietti, 2 Hancock Place, Somerset, New Jersey as a permanent part time employee for the Department of Public Works at \$12.00 per hour for 28 hours per week, effective May 18, 2015, pending a satisfactory background and physical.

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

**Resolution #128-15**

The Mayor and Council hereby accept Lt. Michael Colacci's retirement effective June 1, 2015 and authorize the Treasurer to pay Lieutenant Colacci his full allowance of \$59,812.17 in accordance with his PBA Contract in the next regular borough payroll of May 29, 2015. The benefits include the following:

32 Unused Vacation Days	\$14,485.76
254.50 Hours Compensation Time	\$14,402.16
3 months Terminal Leave	\$29,424.25
2015 Clothing Allowance	\$1,500.00
<b>TOTAL</b>	<b>\$59,812.17</b>

Councilman Mikolajczyk made a motion to table Resolution #128-15 seconded by Councilman Madden and carried by the following roll call vote: Ayes: Dotey, Greco, Kaplan, Madden, Mikolajczyk and Schueler. No: None. Abstain: None.

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

**Resolution #129-15**

**WHEREAS**, the governing body hereby hires Lorene K. Wright, 147 Colts Neck Road, Farmingdale, New Jersey as the Borough Administrator for 37 ½ hours per week for an annual salary of \$100,000.00 effective June 1, 2015, pending a satisfactory background and physical; and

**WHEREAS**, Ms. Wright will receive 7 vacation days for the balance of 2015; and

**WHEREAS**, the governing body hereby approves the contract between Lorene K. Wright and the Borough of Middlesex effective June 1, 2015 – December 31, 2016.

**NOW, THEREFORE BE IT RESOLVED**, by the Mayor and Council of the Borough of Middlesex, County of Middlesex and State of New Jersey that:

1. The governing body hereby hires Lorene K. Wright, 147 Colts Neck Road, Farmingdale, New Jersey as the Borough Administrator for 37 ½ hours per week at an annual salary of \$100,000 effective June 1, 2015, pending a satisfactory background and physical.
2. Mayor Dobies is hereby authorized to execute a contract with Ms. Wright.
3. This resolution shall take effect immediately.

Councilman Dotey made a motion to remove Resolution #129-15 from the consent agenda seconded by Councilman Madden and carried by the following roll call vote: Ayes: Dotey, Greco, Kaplan, Madden, Mikolajczyk and Schueler. No: None. Abstain: None.

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

**Resolution #135-15**

Authorizing the Mayor and Borough Clerk to execute a Right of Entry to the Army Corps of Engineers for the performance of removal and remedial activities under the FUSRAP Site, Block 278, Lot 31 and Block 209 Lot 109 for the purposes of performing surveys and investigations, collecting samples and making test borings and remediating radiological, chemical, and metal contamination of soils, groundwater, and structures including, but not limited to, the right to store, move and remove equipment and supplies; excavate and dispose of contaminated soil and water and backfill with suitable soil certified in accordance with applicable regulatory standards, and restore the property to its previous condition; construct, operate, maintain, repair, replace, and remove groundwater extraction, treatment and injection systems and monitoring wells; and perform such other work as may be necessary and incident to implementation of FUSRAP for a period not to exceed thirty-six (36) months and beginning on the date of execution of the executed document.

Councilman Dotey made a motion for approval as amended (location) seconded by Councilman Madden and carried by the following roll call vote: Ayes: Dotey, Greco, Kaplan, and Schueler. No: None. Abstain: Madden & Mikolajczyk.

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

**Resolution #138-15**

The governing body hereby accepts the resignation of Probationary Patrolman Emmanuel Malasig from the Middlesex Police Department effective May 11, 2015.

Councilman Madden made a motion for approval seconded by Councilman Greco and carried by the following roll call vote: Ayes: Dotey, Greco, Kaplan, Madden, Mikolajczyk and Schueler. No: None. Abstain: None.

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

**Resolution #139-15**

Authorizing the Mayor and Borough Clerk to execute the Pool Upgrade Project Completion Agreement on behalf of Jamali Developers, LLC, the Borough of Middlesex, and the Borough of Middlesex Swim Pool Commission.

Councilman Dotey made a motion for approval seconded by Councilman Madden and carried by the following roll call vote: Ayes: Dotey, Greco, Kaplan, Madden, Mikolajczyk and Schueler. No: None. Abstain: None.

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

**Resolution #136-15**

THE DISBURSING OFFICERS BE AND THEY ARE HEREBY AUTHORIZED TO PAY THE ATTACHED CLAIM LIST AS PRESENTED, IF FOUND CORRECT, AND APPROVED BY THE FINANCE COMMITTEE. EXCLUDED VOUCHERS MAY BE PAID UPON BEING FOUND ACCEPTABLE.

Councilman Dotey made a motion for approval seconded by Councilman Madden and carried by the following roll call vote: Ayes: Dotey, Greco, Kaplan, Madden, Mikolajczyk and Schueler. No: None. Abstain: None.

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**DISCUSSION ON AGENDA WORKSHOP ITEMS - NONE**

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## PUBLIC COMMENTS

Mayor Dobies opened the Public Portion of the meeting for any comments.

John Erickson (1) thanked Sydney Kukoda for her presentation, (2) Stated that the retirement of Mike Colacci is a loss to the borough, (3) Questioned if we will be replacing the two officers that we lost tonight; (4) Requested that the 55 gallon drums that are in the public eye at the landfill be removed; and (5) If the proposed soccer field next to his house will be leveled out.

Betty Platten, 4 Hooker Avenue questioned if the DPW person that they want to hire is a labor or secretary.

Tom Harrity, 107 Ramsey Road (1) Questioned if the Borough has an organizational chart that highlights the council/employees relationship to the mayor, (2) Discussed any movement taken place on the electronic waste disposal in town, (3) At a meeting with County Health Department it was stated that the responding to odor complaints is going to change from which the town will need three complaints before the county/state inspector will come out to verify the complaint instead of just one complaint. As president of the Board of Health he will look to the Board and this Council contest this change, and (4) The Board of Health has a vacancy that needs to be filled.

Mayor explained to Mr. Harrity the reporting format and how the Mayor is considered the administrative branch, while the council is the legislative branch and the Administrator handled the day to day operations. Mayor said the closest place to rid of electronic waste is Somerset County.

Councilman Kaplan stated that funds have been put aside for the hiring of two police officers in the Police Department. Councilman Kaplan made a motion to advertise for candidates for the Police Department, pending the availability of funds seconded by Councilman Schueler and carried by a unanimous vote of Council.

Mayor Dobies addressed all comments from members of the public.

Seeing that there was no further public participation, Mayor Dobies closed the public portion of the meeting.

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The Borough Clerk read the following resolution:

**BE IT RESOLVED** by the Mayor and Council of the Borough of Middlesex that:

**Resolution #137-15**

**WHEREAS**, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting; and

**WHEREAS**, the Governing Body of the Borough of Middlesex has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

**WHEREAS**, the regular meeting of this Governing Body will reconvene.

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Body of the Borough of Middlesex will go into closed session for the following reason listed below as outlined in N.J.S.A. 10:4-12 and the minutes will be kept, and once the matter involving the confidentiality of the items no longer require confidentiality, the minutes can be made public.

(1) Department Head Salaries

Mayor Dobies added Resolution # 129-15 to the Executive Session Meeting (Hiring of Lorene Wright as Administrator.)

Councilman Schueler made a motion for approval seconded by Councilman Greco and carried by the following roll call vote: Ayes: Dotey, Greco, Kaplan, Madden, Mikolajczyk and Schueler. No: None. Abstain: None.

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The Borough Clerk read the following resolution:

BE IT RESOLVED by the Mayor and Council of the Borough of Middlesex that:

Resolution #140-15

Approving to table Resolution #129-15 and to have the Finance Committee meet with the candidate, Lorene Wright to discuss the prospective administration position.

Councilman Schueler made a motion for approval seconded by Councilman Dotey and carried by the following roll call vote: Ayes: Dotey, Greco, Kaplan, Madden, Mikolajczyk and Schueler. No: None. Abstain: None.

### **ADJOURNMENT**

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Councilman Schueler made a motion to adjourn the Regular Meeting seconded by Councilman Greco and carried by a unanimous vote of council.

Respectfully yours,

Kathleen Anello, RMC  
Borough Clerk