

MUNICIPAL BUILDING
Middlesex, NJ 08846

January 27, 2014

A regular meeting of the Housing & Community Development Committee was held at the above place on the above date commencing at 7:00 p.m.

The following responded to the roll call:

Victor Capolunghi	Present
Andrea Corcoran	Present
Subbash Dani	Absent
Mike Jones	Present
Sheila Grinnell	Absent
Teri Ledger	Present
John Hoffman	Present
Betty Platten	Present

Michele Tackach	Absent
Council Liaison	

Secretary Linda Chismar opened the meeting with the Sunshine Law Statement saying the meeting had been advertised in the Meeting Notice of January 13, 2014.

Linda Chismar requested a nomination for the Chairman of the Housing & Community Development Committee. Mr. Hoffman nominated Mr. Vic Capolunghi for Chairman, seconded by Ms. Platten. There were no other nominations, the nominations were closed. Mr. Capolunghi was elected by unanimous consent of members present.

Linda Chismar requested a nomination for the Vice Chairman for the Housing & Community Development Committee. Mr. Hoffman nominated Ms. Platten for Vice Chairman, seconded by Ms. Corcoran. There were no other nominations, the nominations were closed. Ms. Platten was elected by unanimous consent of members present.

Chairman Capolunghi discussed the HUD program and the distribution of funds. He also discussed what was done in the past and the extra funding that the borough received last year (\$2,386 & \$5,450) which have been designated for the generator. Mr. Capolunghi mentioned that the grant must be submitted to the County by March 5, 2014.

Mr. Capolunghi advised the Committee that the borough is scheduled to receive \$48,921 for 2014 and must decide what it would like to do with these funds. The Committee discussed the funds that are used every year which amounted to \$33,575 and included the Senior Coordinator Salary (\$11,075), Senior Van Driver (\$7,500), Code Enforcement (\$7,500) and the Nutritional Program (\$7,500).

Chairman Capolunghi opened the public portion of the meeting for comments.

John Hein, Chief of Rescue Squad attended the meeting with quotes for a generator for the Rescue Squad. Mr. Hein explained the quotes and how important a backup generator is for the squad building as they are a holding area for the town when a flood or disaster occurs. The system that he is proposing would cover the entire building for heating and cooling. Mr. Hein recommended the proposal from Pezz Electric which came in the cheapest with a quote of \$41,263.

Rick Darveau a retired engineer spoke about the generator, the transfer switch and future maintenance of the generator.

Seeing that there was no further public participation, Chairman Capolunghi closed the public portion of the meeting.

Ms. Platten also discussed electrifying the gazebo and fencing of the recycle center. Chairman Capolunghi will discuss with Paul Buckley of the County if either of these items would qualify for HUD funds.

At this time the Committee is looking to recommend the funding for 2014 be set at:

Senior Coordinator Salary	\$11,075
Senior Van Driver	\$7,500
Code Enforcement	\$7,500
Nutritional Program	\$7,500
Rescue Squad Generator	\$15,346

TOTAL	\$48,921
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The Committee intends to use the additional funding from previous years in the amount of \$41,249 to hopefully purchase the Rescue Squad Generator.

Because this generator is over the bid threshold, the Purchasing Agent will have to go out for bid on this unit. The Construction Official and Electrical Official will look at the proposals and review what is needed for the size of this building. After the review, the Purchasing Agent will put out a bid, review the bid and make

recommendations to award the contract. At that time the Committee will meet again to discuss the recommendation to the Council so that the Secretary can move forward on the grant.

The Committee also discussed that the benches on Mountain Avenue have been approved with 2013 HUD funds and the locations which have been recommended include (2) benches in the front of the Library; (2) benches at the front of Watchung Terrace and (1) across the street from Borough Hall. The locations of the benches will be brought before the Council to approve at the February 11, 2014 Regular Meeting.

Mr. Capolunghi stated that the Committee wants to thank Mr. Corcoran for his years of dedicated service on this committee and mentioned that he will be sorely missed.

There being no further business to come before the Committee, the meeting was adjourned on motion of Ms. Platten, seconded by Ms. Corcoran.

Respectfully submitted,

Linda Chismar, Secretary