

Middlesex Borough
1200 Mountain Ave, Middlesex, NJ 08846
732-356-7400 ext. 247
Department of Code Enforcement, Zoning and Construction
NON-Residential Zoning Application

General Provisions:

1. **YOU MUST SUBMIT A COPY OF YOUR SURVEY OR PLOT PLAN SHOWING ALL EXISTING DIMENSIONS AND STRUCTURES ALONG WITH ANY PROPOSED ADDITIONS/CHANGES**
2. No work of any kind may start until required permits are issued. This includes, but is not limited to Zoning, Building, and Floodplain permits.
3. The permits may be revoked if any false statements are made herein.
4. If revoked, all work must cease until permit is re-issued.
5. The permit will expire if no work is commenced within six months of issuance.
6. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
7. Applicant hereby gives consent to the Local Administrator or his/her representative to make reasonable inspections required to verify compliance.

FLOODPLAIN MANAGEMENT NOTIFICATION – PLEASE READ!

IMPORTANT NOTE: Once your form is completed and submitted, the office will review if your property is in the Borough Flood Zone as identified by FEMA. If your property is in the flood zone, you will need to complete a Floodplain Development Permit Application (there will be additional charges for the permit and the review process). If it is determined you are required to submit a Floodplain Development Permit Application You will also need to submit a Base Flood Elevation (BFE) Certificate.

THE OFFICE WILL CONTACT YOU IF THE FLOODPLAIN PERMIT APPLICATION IS REQUIRED

FEES: Residential Zoning Application - \$50.00 Payable with application

Office Use Only:

Amount Paid: _____ Check # _____ Date Paid: _____

NOTE – BOXES OUTLINED IN RED ARE MANDATORY

Address: _____ **Block:** _____ **Lot:** _____ **Zone:** _____ **Date:** _____

Owner Name: _____ **Address, City, State, Zip:** _____

Property Owner Cell: _____ **Email:** _____

1. Has the premises been subject to any Planning Board or Zoning Board of Adjustment approvals? Yes No
2. Describe what the property is currently used for:
3. Describe the work that is being proposed:

4. Will any Trees be removed? Yes No If yes, State Number of trees to be removed: _____
5. If Yes, **MARK on Survey location of EACH tree to be removed. You MUST indicate distance from tree to closest curb line**

With this application, you must:

- 1) **YOU MUST SUBMIT A COPY OF YOUR SURVEY OR PLOT PLAN SHOWING ALL EXISTING DIMENSIONS AND STRUCTURES ALONG WITH ANY PROPOSED ADDITIONS/CHANGES**
- 2) **A COPY OF YOUR BASE FLOOD CERTIFICATE**

Notice to applicants and owners: I hereby submit this application for a Zoning Permit for the changes described above and on the attached plot plan or survey map. I understand that this is not a building permit which requires a separate application. I certify that the information contained in this application is true and complete to the best of my knowledge.

Signature of Property Owner

Date

If this application is denied, you will be given a reason in writing for the denial including the ordinance(s) under which the denial is issued. You will have 20 days from the date of denial to appeal the Zoning Officials decision to the Borough Joint Land Use Board (JLUB). Should the appeal be upheld, you may apply to the JLUB for a variance.