

Middlesex Borough
1200 Mountain Ave, Middlesex, NJ 08846
732-356-7400 ext. 247
Department of Code Enforcement, Zoning and Construction
Annual Sandwich Board Sign Permit Application – Fee \$50

Office Use Only:

Amount Paid: _____ Check # _____ Date Paid: _____ App # _____

Applicant Name: _____ Date: _____

Phone# _____ Email: _____

Business Name: _____ Business Address: _____

Block: _____ Lot: _____ Business Phone: _____ Business Hours: _____

Describe location where sign will be placed:

You must submit a drawing detailing the size of the sign and what the sign will look like. If this is an annual renewal, attach a photo of the existing sign.

NOTE: In addition to following all the sign codes of the Borough as outlined in Chapter 420-61, the following are rules specific to sandwich boards:

- Only one sandwich board or A-frame sign per business not exceeding 10 square feet shall be permitted to be placed in front of the entranceway of the business. For businesses that front on more than one street, one sign per street may be permitted.
- An unobstructed pathway of at least four feet in width shall be maintained on the sidewalk at all times.
- All sandwich board or A-frame signs must be removed when said business is not opened to the public.
- All sandwich board or A-frame signs must be maintained at all times and may not be illuminated.
- No person shall construct, erect, replace or alter any sandwich board or A-frame sign under the provisions of this subsection without first obtaining an annual zoning permit. An application shall be made to the Zoning Officer upon forms provided by the Borough before any sign is permitted to be used.

I hereby make application for a sandwich-board sign. I have read the Middlesex Borough sign ordinance (Article IX, Chapter 420-61). I understand that all provisions of the Middlesex Borough sign ordinance are to be complied with. I also understand that this permit must be applied for and approved on an annual basis.

Applicant Signature

Date

