

Middlesex Borough
1200 Mountain Ave, Middlesex, NJ 08846
732-356-7400 ext. 247

Department of Code Enforcement, Zoning and Construction
This form is required annually to comply with Chapter 320 of the Borough Code
Annual Landlord Registration Form – Must Be Returned with FEE

Section 1 – ANNUAL REGISTRATION INFORMATION

Date: _____ **Registration Year:** _____

Address: _____ Complex Name (if applicable) _____

Date: _____ Block / Lot: _____

Indicated the type/use of the property:

- Single Family Property that will be RENTED
- 2 Family (UNIT) Property that will be owner Occupied
- 2 Family (UNIT) Property that will NOT be owner (both units will be rentals)
- 3 or more Family Property

List Total number of UNITS - @ \$150 per unit = Total Due -

OWNER INFORMATION

Owner in Title: _____

Address: _____

Phone# _____ Email: _____

If the owner is other than an individual, the Registered/Managing Agent who will accept all legal notices on the owners behalf
REGISTERED / MANAGING AGENT (if SAME – Type SAME in fields)

Registered/Managing Agent: _____

Address: _____

Phone# _____ (At least one number must be 24 hour accessible)

Email: _____

SUPER / CUSTODIAN / JANITOR INFORMATION (if SAME – Type SAME in fields)

Super / Custodian / Janitor: _____

Address: _____

Phone# _____ (At least one number must be 24 hour accessible)

Email: _____

EMERGENCY CONTACT IF OWNER CANNOT BE REACHED – This person must have authority to make decisions regarding the premises and any expenditures necessary for emergency repair.

Name: _____ Phone: _____

Section 2 – UNIT INFORMATION

For each dwelling unit, complete the following: (Use additional copies if there are additional units)

Dwelling #1: Unit Number _____ Name(s) on Lease: _____

of Bedrooms _____ # of Baths _____ # of Occupants _____

Dwelling #2: Unit Number _____ Name(s) on Lease: _____

of Bedrooms _____ # of Baths _____ # of Occupants _____

Dwelling #3: Unit Number _____ Name(s) on Lease: _____

of Bedrooms _____ # of Baths _____ # of Occupants _____

Dwelling #4: Unit Number _____ Name(s) on Lease: _____

of Bedrooms _____ # of Baths _____ # of Occupants _____

Dwelling #5: Unit Number _____ Name(s) on Lease: _____

of Bedrooms _____ # of Baths _____ # of Occupants _____

Dwelling #6: Unit Number _____ Name(s) on Lease: _____

of Bedrooms _____ # of Baths _____ # of Occupants _____

Dwelling #7: Unit Number _____ Name(s) on Lease: _____

of Bedrooms _____ # of Baths _____ # of Occupants _____

Dwelling #8: Unit Number _____ Name(s) on Lease: _____

of Bedrooms _____ # of Baths _____ # of Occupants _____

Dwelling #9: Unit Number _____ Name(s) on Lease: _____

of Bedrooms _____ # of Baths _____ # of Occupants _____

Dwelling #10: Unit Number _____ Name(s) on Lease: _____

of Bedrooms _____ # of Baths _____ # of Occupants _____

I hereby acknowledge that I have read this application, the information given is correct, that I am the owner or duly authorized to act in the owner's behalf, and such hereby agree to comply with the applicable requirements of Middlesex Borough.

Applicant Signature

Date