

**MIDDLESEX BOARD OF HEALTH  
REGULAR MEETING MINUTES  
THURSDAY, MAY 11, 2023**

The meeting of the Middlesex Board of Health was held on the above date at the Recreation Building and called to order at 7:00 p.m. by President Ember with the following statement:

“This meeting is being held in compliance with the Open Public Meeting Law in that the requirements of the Law have been met by the Annual Meeting Notice forwarded to the Courier News, Star Ledger and posted in the Municipal Building on December 9, 2022 with a subsequent notice dated February 10, 2023, and filed in accordance with the law.”

**Roll Call**

Steve Ember - President	<input checked="" type="checkbox"/>	
Melissa Fedosh	<input checked="" type="checkbox"/>	
Ken Griggs	<input checked="" type="checkbox"/>	- Late
Thomas Harrity – Vice President	<input checked="" type="checkbox"/>	
Kevin Nelson – Alt. 1	<input type="checkbox"/>	
Karen Rutkowski	<input checked="" type="checkbox"/>	- Late
Robert Sherr	<input checked="" type="checkbox"/>	
Laura Steinau	<input checked="" type="checkbox"/>	
<u>Others in attendance:</u>		
Terence Brundage – REHS	<input checked="" type="checkbox"/>	
Councilman Quinn - Council Representative	<input checked="" type="checkbox"/>	

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**Minutes** – Board Member Sherr made a motion to accept the April 13, 2023, meeting minutes seconded by Vice President Harrity. All in favor.

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**Reports:**

A. **Monthly REHS Activities Report – April 2023** – Terry Brundage, REHS, read the April report.

Mr. Brundage informed members that the Farmers Market flooring will be repaired on Monday. Board Member Sherr stated that the garbage issue at 105 Bound Brook Rd has been improperly addressed and asked that the Zoning/Code Enforcer follow up. Mr. Brundage also informed members that all business establishments have exterminator services performed once a month.

Board Members Sherr, Steinau and Fedosh reviewed the mobile food vendors ordinance. Ordinance does not prohibit mobile food vendors in town.

Seeing that there were no comments or questions, President Ember made a motion to accept the April 2023 Monthly REHS Activities Report second by Board Member Steinau. All in favor.

B. **Monthly Environmental Statistics Report – March 2023 and Monthly Environmental Summary Reports – April 2023**

Board Members discussed that the current reports are still missing Grant Status and Nurse Statistics. President Ember stated that the County will have a more comprehensive report for the Board in the Fall.

Seeing that there were no comments or questions, Board Member Rutkowski made a motion to accept the March 2023 Statistics Report and the April Summary Reports second by Vice President Harrity. All in favor. No: Board Member Sherr

C. **Registrar's Reports – April 2023** – Board Secretary read the Registrar's Report for April 2023.

Seeing that there were no comments or questions, President Ember made a motion to accept the April 2023 Registrar's Report seconded by Vice President Harrity and carried by the following roll call vote by members present. Ayes: Ember, Fedosh, Griggs, Harrity, Rutkowski, Sherr, Steinau. No: None Abstain: None

D. **Board of Health Report – April 2023** – Board Secretary read the Board of Health Report for April 2023.

Seeing that there were no comments or questions, Board Member Rutkowski made a motion to accept the April 2023 Registrar's Report seconded by Board Member Fedosh and carried by the following roll call vote by members present. Ayes: Ember, Fedosh, Griggs, Harrity, Rutkowski, Sherr, Steinau. No: None Abstain: None

E. **Council Representative Report** – None

**Correspondence:** - None

**Unfinished Business:**

A. **Status of County Contract** – President Ember informed the members that he received the revised contract from the County. He stated that the revised contract has been approved by the County with all the changes requested by the Board. We are unsure of Mr. Brundage's replacement. The County will provide the service and is actively recruiting for new personnel.

President Ember made a motion to approve and sign the revised contract for health services by Middlesex County, second by Vice President Harrity and carried by the following roll call vote by members present. Ayes: Ember, Fedosh, Griggs, Harrity, Rutkowski, Sherr, Steinau. No: None Abstain: None

B. **Budget & Finance (includes License Fees)** – Board Members have not finished reviewing the current Ordinance regarding the current fees. This was on hold pending the contract with the County. Board Secretary distributed reports and Ordinance prepared by prior Board Members.

C. **Website** – Board Member Rutkowski stated that no changes were made to the website as the Board had not received the approved revised contract. Members discussed the foot traffic on the Borough's website.

D. **NJ Local Board of Health Association (NJLBHA)** – President Ember informed the members of the following:

- On May 11, the federal funding for the COVID-19 pandemic is sunseting. Evictions are expected to increase and Medicaid assistance is expected to decrease.

- Senate Bill S2413 was voted on in the Health Committee this morning. We will know soon whether it passed. It provides at least \$10 Million in funds annually for local public health programs.
- There were discussions about the Climate Crisis and the need for networking for the child mortality issue.

- E. **Publicity (includes Newsletter and other outreach)** – President Ember mentioned that the deadline to submit an article for the Middlesex Quarterly is May 15. He also mentioned he has not registered at the Library to host functions. Members discussed Community Day scheduled to take place on June 3<sup>rd</sup>. Board Member Steinau, Vice President Harrity and President Ember have volunteered to be present. Vice President Harrity mentioned that John Dowd offered to supply the Board with coloring books and other material to hand out. The Board Secretary requested a consensus on whether or not to charge or waive the \$25.00 fee to participate at the event by establishments that already obtained an annual Board of Health license. Board Members agreed that any food establishment participating in the Community Day event must pay the fee associated with the license.
- F. **RFP – BOH Attorney** – Board Secretary informed members that no bid proposals were received on May 3, 2023 for said services. The Purchasing Agent re-advertised for the solicitation of said services on May 9, 2023. If we do not receive bid proposals on May 23, 2023, the Board can negotiate for an attorney.

#### **New Business:**

- A. **Special Meeting with DEP & EAP (Creighton Lake)** – Board Member Sherr made a motion to advertise a Sunshine Notice to hold a special meeting on May 22, 2023 with the DEP and EAP regarding Creighton Lake, seconded by President Ember. All in favor.

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#### **Public Portion:**

President Ember opened the meeting to the public for anybody wishing to speak.

Residents at 201 Sherman Avenue attended the meeting to discuss the noise and air quality and excess truck idling issues caused by Straight Edge company. The residents stated that they have filed several complaints with the County and have also attended Mayor and Council meetings to address the issues. They were advised to speak to the owner and to the Board of Health. The issues have not been resolved. President Ember requested that they send him any documents they have regarding their complaints. He is going to discuss the matter with Les Jones.

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#### **Adjournment:**

Board Member Fedosh moved for adjournment seconded by Board Member Steinau, all in favor. The Board will hold a Special Meeting on May 22, 2023 at 7:00pm at Borough Hall. Next regular meeting will be held June 8, 2023 at the Recreation Building.

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Carmen Modica  
Board Secretary