

**MIDDLESEX BOARD OF HEALTH  
REGULAR MEETING MINUTES  
THURSDAY, MARCH 9, 2023**

The meeting of the Middlesex Board of Health was held on the above date at the Middlesex Library and called to order at 7:00 p.m. by President Ember with the following statement:

“This meeting is being held in compliance with the Open Public Meeting Law in that the requirements of the Law have been met by the Annual Meeting Notice forwarded to the Courier News, Star Ledger and posted in the Municipal Building on December 9, 2022, and filed in accordance with the law.”

**Roll Call**

Steve Ember	<input checked="" type="checkbox"/>
Melissa Fedosh	<input checked="" type="checkbox"/>
Ken Griggs	<input checked="" type="checkbox"/>
Thomas Harrity	<input checked="" type="checkbox"/>
Karen Rutkowski	<input checked="" type="checkbox"/>
Robert Sherr	<input checked="" type="checkbox"/>
Laura Steinau	<input type="checkbox"/> - Absent

**Others in attendance:**

Terence Brundage – REHS	<input checked="" type="checkbox"/>
Councilman Quinn - Council Representative	<input type="checkbox"/> - Absent

Les Jones - County Health Director/Health Officer

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President Ember welcomed new Board Member, Ken Griggs. Mr. Griggs read his Oath of Office.

**Minutes** – Board Member Sherr made a motion to accept the February 9, 2023, meeting minutes seconded by Vice President Harrity and carried by the following roll call vote by members present. Ayes: Ember, Fedosh, Harrity, Rutkowski, Sherr. No: None Abstain: Griggs

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**Reports:**

A. Monthly REHS Activities Report – February 2023 – Terry Brundage, REHS, read the February report.

Mr. Brundage added that Popeye’s opened on February 23<sup>rd</sup> and was inspected on February 16<sup>th</sup> by another inspector in his absence. President Ember requested that it be added to the March report. Mr. Brundage informed the members of the reason for the demolition of 174 South Lincoln Blvd. It is included in the Flood Wall Project of the Army Corps of Engineers to protect the residents from floods. He advised the members of the upcoming Food Handler course scheduled for April 11, 2023 from 1-4pm. Course is opened to Middlesex residents.

Seeing that there were no comments or questions, Board Member Rutkowski made a motion to accept the February 2023 Monthly REHS Activities Report second by Vice President Harrity. All in favor.

- B. Monthly Environmental Statistics Report – January 2023 and Monthly Environmental Summary Reports – January and February 2023 – Members discussed the air complaints against Straight Edge Striping.

Vice President Harry made a motion to accept the January 2023 Statistics Report and the January and February 2023 Summary Reports second by Board Member Fedosh. All in favor.

- C. Registrar’s Reports – February 2023 – Board Secretary read the Registrar’s Report for February 2023.

President Ember inquired about the total amount received for certified copies. The Board Secretary stated the reason for the large number of certified copies issued in January.

Seeing that there were no comments or questions, Board Member Rutkowski made a motion to accept the February 2023 Registrar’s Report seconded by Vice President Harrity and carried by the following roll call vote by members present. Ayes: Ember, Fedosh, Griggs, Harrity, Rutkowski, and Sherr. No: None Abstain: None

- D. Board of Health Report – February 2023 – Board Secretary read the Board of health Reports for February 2023.

Seeing that there were no comments or questions, Board Member Fedosh made a motion to accept the February 2023 Registrar’s Report seconded by Board Member Rutkowski and carried by the following roll call vote by members present. Ayes: Ember, Fedosh, Griggs, Harrity, Rutkowski, and Sherr. No: None Abstain: None

- E. Council Representative Report - No updates to report as Council Representative Quinn was absent.

### **Resolution to go into Executive Session:**

- A. Resolution #02-2023, Executive Session to discuss contract between the Middlesex Board of Health and Middlesex County.

President Ember made a motion to accept the Resolution #02-2023 to go into closed session, seconded by Board Member Rutkowski. All in favor upon a roll call vote by members present. Meeting closed to the public.

**Correspondence** - None

### **Unfinished Business**

- A. Budget & Finance (includes License Fees) – Nothing new to report. President Ember stated that he will be meeting with Board Member Sherr to discuss the fees.

- B. Website – Board Member Rutkowski stated that there’s not a lot of information and links on different types of services.

- C. NJ Local Board of Health Association (NJLBHA) – President Ember discussed funding short falls, and training. He stated that the number one (1) cause of death was drug overdose, how can we address this issue. We need programs designed to help our residents. He also stated that NJLBHA meetings are held on the 3<sup>rd</sup> Saturday of the month at 10:00am if members were interested in attending.
- D. Publicity (includes Newsletter and other outreach) – President Ember mentioned that June 3<sup>rd</sup> is Community Day and Member Steinau has volunteered to be present. He also stated that he will be reaching out to the Police Chief regarding ideas for presentations to the public.

### **New Business**

Mr. Brundage inquired about the Borough's rabies clinic. President Ember stated that the Board is still discussing the matter.

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### **Public Portion**

President Ember opened the meeting to the public for anybody wishing to speak. Seeing that there were no public comments, President Ember closed the public portion of the meeting.

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### **Adjournment**

Board Member Fedosh moved for adjournment seconded by Board Member Rutkowski and carried by a unanimous vote. Next meeting will be held April 13, 2023 at the Recreation Building.

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Carmen Modica  
Board Secretary