

**MIDDLESEX BOARD OF HEALTH  
REORGANIZATION MEETING MINUTES  
THURSDAY, JANUARY 12, 2023**

The meeting of the Middlesex Board of Health was held on the above date at the Recreation Building and called to order at 7:00 p.m. by the Board Secretary with the following statement:

“This meeting is being held in compliance with the Open Public Meeting Law in that the requirements of the Law have been met by the Annual Meeting Notice forwarded to the Courier News, Star Ledger and posted in the Municipal Building on December 9, 2022, and filed in accordance with the law.”

**Roll Call**

Steve Ember	<input checked="" type="checkbox"/>	
Melissa Fedosh	<input type="checkbox"/>	- Absent
Thomas Harrity	<input checked="" type="checkbox"/>	
Karen Rutkowski	<input checked="" type="checkbox"/>	
Robert Sherr	<input checked="" type="checkbox"/>	
Laura Steinau	<input checked="" type="checkbox"/>	

**Others in attendance:**

Terence Brundage – REHS	<input checked="" type="checkbox"/>
Councilman Quinn - Council Representative	<input checked="" type="checkbox"/>

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Board Secretary opened the nomination for President of the Middlesex Board of Health for 2023. Board Member Harrity made a motion to nominate Board Member Steve Ember for President, seconded by Board Member Rutkowski and carried by the following roll call vote by members present. Ayes: Ember, Harrity, Rutkowski, Sherr, and Steinau. No: None Abstain: None.

Board Secretary opened the nomination for Vice President of the Middlesex Board of Health for 2023. Board Member Ember made a motion to nominate Board Member Harrity for Vice-President, seconded by Board Member Steinau and carried by the following roll call vote by members present. Ayes: Ember, Harrity, Rutkowski, Sherr, and Steinau. No: None Abstain: None.

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**Minutes** – Vice President Harrity made a motion to accept the November 10, 2022, and December 8, 2022, meeting minutes seconded by Board Member Rutkowski and carried by the following roll call vote by members present. Ayes: Ember, Harrity, Rutkowski, Sherr, and Steinau. No: None Abstain:

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**Introduction of Ordinance:**

Introduction of Ordinance No. 149-23 – Ordinance to Amend Chapter 429 on the Borough Code By-Laws for the Board of Health of the Borough of Middlesex, Amending Article II, Members, Section 429-9 Meeting; Notices, Waiver of Notice.

Section 429-9 shall be amended to read as follows:

**SECTION 429-9 Meetings; Notices; Waiver of Notice**

- B. Regular meetings of the Board of Health shall be held monthly on a day and time set by the Board. All meetings will be held in accordance with the Open Public Meetings Act (Chapter 231, P.L. 1975: see also N.J.S.A. 10:4-6). Notice of regular meetings of the Board of Health shall be given to each Member by hand delivery, mail, or email at least three (3) days prior to the day of the meeting.

This ordinance shall take effect upon final adoption and publication as required by law.

Board Members discussed the amendment to Chapter 429. They also discussed the location of future meetings. Location will be further discussed at the next meeting.

President Ember opened the public hearing on Ordinance No. 149-23. Seeing that there was no public participation, President Ember closed the hearing on Ordinance No. 149-23.

Motion to accept the introduction of Ordinance 149-23 was made by President Ember and second by Laura Steinau and carried by the following roll call vote by members present. Ayes: Conahan, Ember, Harrity, Rutkowski, Sherr, and Steinau. No: None Abstain: None

**New Business**

- A. President Ember recognized Board Member Sherr as a regular member. Councilman Quinn stated that he may have a full member for the Board.
- B. County Contract – Vice President stated that members did not receive the new contract. Discussion regarding the County Contract will be discussed at the February meeting.
- C. Mr. Brundage mentioned the rabies clinic date. Rabies clinic discussion will be held at the next meeting.
- D. President Ember advised members that work groups will be discussed at the next regular meeting.

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**Public Portion**

President Ember opened the meeting to the public for anybody wishing to speak. Seeing that there were no public comments, President Ember closed the public portion of the meeting.

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**Adjournment**

Board Member Rutkowski moved for adjournment seconded by Vice President Harrity and carried by a unanimous vote of board members present. Next meeting date is February 9, 2023.

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Carmen Modica  
Board Secretary