

**BOROUGH OF MIDDLESEX
NOTICE OF ADDENDUM NO. 4**

Architectural Services for the Redesigning and Renovation of Borough Hall, located at 1200 Mountain Avenue, Middlesex, NJ. and the Design of a Proposed Facilities for the Department of Public Works, located at 239 Mountain Avenue, Middlesex, NJ.

Addendum No. 4 has been issued for the RFP pertaining to Architectural Services for the Borough of Middlesex on Monday, September 28, 2020 and posted on Borough website.

TO ALL CONCERNED: The original RFP package for the above referenced project is amended as noted in Addendum No. 4

CONCERNING QUESTIONS RECEIVED

1. On Page 2, the solicitation notes two projects.
 - a. Project 1: A “New Facility” for Department of Public Works, Fire Department and Office of Emergency Management located at 239 Mountain Avenue, Middlesex, NJ
 - b. Project 2: redesigning/renovation of the property known as “Borough Hall” located at 1200 Mountain Avenue, Middlesex, NJ
 - i. Will the winning team be selected for both projects? **YES**
 - ii. Or, will two separate teams be selected – one for each? **NO**
2. On Page 2, “The successful firm is not bound by the conceptual design.”
 - a. Was a conceptual design or study already completed for either or both of the projects listed (“New Facility” or “Borough Hall”)? **NO**
 - b. If yes, will Middlesex be distributing the “conceptual design” for potential bidders to review prior to submission of proposals?
 - c. What was the name of the person(s) or firm(s) that completed the “conceptual design”?
3. Please confirm, based on addendum No. 1, that design documentation or construction administrative fees are NOT required at this time. Meaning only a personnel hourly rate schedule is to be part of this submission. **CONFIRMED... ONLY PER HOUR RATE IS TO BE PART OF THE SUBMISSION**
4. Is an hourly rate schedule to be submitted for the Architectural consultant only? Or, should the hourly rates schedules include subconsultants as well? **HOURLY RATE IS FOR EVERYONE YOU ARE USING, IF CHARGING US HOURLY**
5. As stated on page 2, “Local office providing services shall be located within 40 driving miles of the Borough of Middlesex, New Jersey.”
 - a. Must the “Prime” consultant be located within 40 driving miles of the Borough of Middlesex?
 - b. Is there a +/- on mileage? If yes, what is the +/- on mileage?

- c. If outside of the range, would a subconsultant within the 40 mile range be considered acceptable? **RESPONSIVENESS AND THE ABILITY TO COME TO MEETINGS, CONSTRUCTION BIDDING, CONSTRUCTION OVERSIGHT IS KEY; AS LONG AS THEY ARE RESPONSIVE AND NOT CHARGING PORTAL TO PORTAL THEY WILL BE CONSIDERED, BUT NEARNESS IS A CONSIDERATION.**
6. Is there a conceptual design set of drawings for the new DPW facility that you can share? **THERE IS NO CONCEPTUAL DESIGN TO BE SHARED.**