

**BOROUGH OF MIDDLESEX
NOTICE OF ADDENDUM NO. 1**

Architectural Services for the Redesigning and Renovation of Borough Hall, located at 1200 Mountain Avenue, Middlesex, NJ. and the Design of a Proposed Facilities for the Department of Public Works, located at 239 Mountain Avenue, Middlesex, NJ.

Addendum No. 1 has been issued for the RFP pertaining to Architectural Services for the Borough of Middlesex on Wednesday, September 24, 2020, and posted on Borough website.

TO ALL CONCERNED: The original RFP package for the above referenced project is amended as noted in Addendum No.1.

CONCERNING QUESTIONS RECEIVED:

1. Can you confirm that the needed cost requirements are just hourly rates of individuals?

Referring to Page 17 - Qualifications submission form #4

ANSWER: Yes, the hourly rates of individuals who will perform services.

2. Can you confirm the Professional Liability Insurance amount required in the response?

The Professional Liability requirements are listed in 3 different locations with 3 different amounts.

Page 3 item (c) states "in an amount not less than \$500,000"

Page 9 states "coverage in the amount of \$2,000,000.00/occurrence and \$4,000,000.00 aggregate

Page 21 Form named: Insurance Requirements and Acknowledgement Form states "a minimum of \$1,000,000.00 for each claim and \$1,000,000.00 aggregate"

ANSWER:

1. **Correction to Page 3 item (c) shall read: Professional liability for protection from claims arising out of performance of professional services resulting from negligent acts or omissions in an amount not less than \$2,000,000.00.**
2. **No change to Page 9 – This is the correct amount required - Professional Liability Insurance amount “Specifically, the errors and omissions insurance shall have limits of not less than \$2,000,000.00 dollars per occurrence and \$4,000,000.00 dollars in the aggregate”.**
3. **Correction to Page 21 Form named: Insurance Requirements and Acknowledge Form - Shall read:**

PROFESSIONAL LIABILITY INSURANCE

Limits shall be a minimum of \$2,000,000.00 for each claim and \$4,000,000.00 aggregate each policy period.

3. Can you confirm that using more than one sub-professional will result in the responding firm to earn 0 points for that category?

Not too many firms have all the disciplines of architecture and engineering in house that are required: architecture, structural, mechanical, electrical and acoustical

According to the evaluation sheet provided in the RFP, under Knowledge and Professional Compliance, it notes that using more than one sub-professional will result in earning 0 points.

ANSWER:

Exhibit A – Evaluation Sheet - Under Knowledge and Professional Compliance, it notes that using more than one sub-professional will result in earning 0 points.

Correction to Exhibit A – Evaluation Sheet: Using more than one-sub-professional will result in earning 0-1 points.

4. Can you please provide the concept design or the intended size of the new facility?

ANSWER: The intended size of the new facility is approximately 18,000 square feet.

5. There is a discrepancy in the Professional Liability requirements. Can you please confirm the amounts that are required for this?

ANSWER:

Correction to Page 3 item (c) shall read: Professional liability for protection from claims arising out of performance of professional services resulting from negligent acts or omissions in an amount not less than \$2,000,000.00.

No change to Page 9 – This is the correct amount required - Professional Liability Insurance amount “Specifically, the errors and omissions insurance shall have limits of not less than \$2,000,000.00 dollars per occurrence and \$4,000,000.00 dollars in the aggregate”.

Correction to Page 21 Form named: Insurance Requirements and Acknowledge Form - Shall read:
PROFESSIONAL LIABILITY INSURANCE

Limits shall be a minimum of \$2,000,000.00 for each claim and \$4,000,000.00 aggregate each policy period.

CONCERNING CLARIFICATION REQUESTED

1. Can you please clarify the submission due date.

On page one it indicated Tuesday, **October 6**, 2020 at 11:00 am, but on page 5 it indicated Tuesday, **October 7**, 2020 at 11:00 am; again on page 14 it is indicated as Tuesday, October 6, 2020.

ANSWER: Submission due date is Tuesday, October 6, 2020.

CONCERNING SITE VISITS

Site visit of Borough Hall and location of new facility will take place on Friday, October 2, 2020 at 9:00am.