

ADDENDUM #1

**REQUEST FOR QUOTES FOR CLEANING SERVICES
BOROUGH OF MIDDLESEX
RECREATION CENTER**

Addendum No. 1 has been issued for the Request for Quotes pertaining to Cleaning Services for the Recreation Center, on April 27, 2020, and posted on Borough website.

TO ALL CONCERNED: The original Request for Quotes for the above referenced service is amended as noted in Addendum No.1.

CONCERNING QUESTIONS REGARDING SCOPE OF WORK:

1. Listing of questions and answers.

CONCERNING DEADLINE TO SUBMIT QUESTIONS:

1. Deadline to submit any/all questions prior to submittal date is May 5, 2020.

ADDITIONAL INFORMATION REGARDING SCOPE OF WORK

1. Grout cleaning.

Carmen Modica
Purchasing Agent

Addendum Addresses Questions Received

- 1) **QUESTION:** What is the square footage of the building?

ANSWER: Approximately 4500square feet.

- 2) **QUESTION:** What is the square footage of the space that requires buffing?

ANSWER: Correction as to buffing of floors. Buffing not required. We received new flooring over the summer that does not require buffing.

- 3) **QUESTION:** 5 days services?

ANSWER: Yes five (5) days a week. The weekends are when the building tends to get trashed. Either Sunday night or Monday morning the bathrooms need to be cleaned, main room mopped, and garbage removed.

- 4) **QUESTION:** Cleaning time?

ANSWER: Monday thru Friday the building and offices are open to the public 8:30am-4pm. Rentals occur from 5pm-10pm. Residents are constantly walking through during this time. Additionally, programming occurs during the hours of 8am-10pm. Ideally, cleaning should happen before or after the hours of usage for the building. After the monthly luncheons, and any other events, the building needs an extra thorough cleaning.

- 5) **QUESTION:** Is there a walkthrough, whether in person or virtual for this site?

ANSWER: Due to the pandemic, the facility is currently closed. We are working on possible video or pictures of facility. Once received, it will be posted on website/forwarded to you.

ADDITIONAL INFORMATION REGARDING SCOPE OF WORK

- 1) Deep cleaning of grout to be done monthly.

Date posted: April 27, 2020